



Pax Hill Activity Centre Ballarat

A.B.N. 39 662 387 026

450 Spencer Street Ballarat, 3350

Phone 53314956

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Booking Form and Hire Agreement

Name of Group

Accommodation Lodge / Catered or PHC/self-catered

Period of Stay From _____ To _____ Arrive _____ am/pm Depart _____ am/pm

Cost per Person Acc. \$28-00 GST inc. per head per night camping \$12 per head per night

Min Charge \$600-00 Full Catering \$48.00 GST inc. per head per night (subject to change)

Some special diets may incur an additional charge of \$5 per night

Payment: Full payment is required prior to departure from the camp. If necessary any additional expenses incurred (extra campers, breakage's etc.) will be invoiced and payment is required in 7 days.

Deposit of **\$200-00** To Confirm your Booking please complete and return this form. An invoice will be raised when we receive this form, Booking is then confirmed on receipt of payment

The payment of a deposit by the hirer constitutes to hire the use of the facilities from Pax Hill Campsite.

A charge of \$65-00 per day applies to the PHC kitchen for Self Catered Groups.

A charge of \$75-00 per day applies to the Lodge Kitchen for Self catered groups.

Wi Fi access is available

Cancellation. Deposit refunds will only be given for cancellations made 6 months in advance of the camp date .In the event of a cancellation by the campsite the hirer will be entitled to a full refund.

Activity Requirements (please circle) **Abseiling** (\$16-50 Per Person)

All Other Activities are Covered By A once only charge of \$6.00 , Photo Trail, Mine, Orienteering, Billy Carts, Archery, Bush Golf, Confidence Course. Prior notice is required for some of these activities

Purpose of Hire. *The hirer confirms that the campsite is to be used for*

Pax Hill does not warranty or make any representation that the site is suitable for the purposes of the hire.

Occupancy. Please note that as the centre has multiple complexes other groups may be onsite at the same time

Noise Policy: As we are in a residential area all amplified music must cease no later than 10 pm . Noise must not be able to be heard outside the boundaries of the park at any time.

Liability.

Scouts Victoria approves the Hirer's use of the facility on the following conditions:

- 1. It is the responsibility of the Hirer to use the facility for the approved use only and to indemnify Scouts and hold harmless from and against all damages, costs, actions, claims and demands that may be sustained or suffered or recovered against Scouts by the Hirer, its servants and employees, or any other person whatsoever.*
- 2. Scouts do not insure the Hirer's property or legal liability exposures. Consequently, Scouts strongly recommend that the Hirer obtains adequate insurance protection throughout the full duration of the event for which the facility is to be hired.*
- 3. The Hirer acknowledges that to the fullest extent permitted by law, Scouts its _____ servants and agents are not under any liability to the Hirer or to any third party for any loss of or damage to any property or injury suffered. This includes any legal liability that may otherwise arise as a result of any direct or indirect act, neglect or default by Scouts or any of its servants or agents*

Proof of Public Liability Insurance.

Copy of Cover Note. _____

Details of Group. Est. Number _____ Youth Age Range _____ Est. Number _____ Adults

Mr./Mrs./Ms./Miss.

Address

(Fax)

email:

Phone (Work)

(mob)_

Pax Hill Activity Centre General Conditions for Hire.

Room Use. Campers will only use those cabins/rooms allocated for occupation to them during their period of hire. There is to be no sleeping in dining or activity/meeting rooms. Children under 9, bed wetters and sleep walkers not to sleep on top bunks.

Group Supervision.

The group leader is responsible for camper supervision at all times. The group leader must ensure that campers under 18 years of age have appropriate parent/guardian consent to attend the camp: that each camper has completed a health/medical record sheet: that the campsite's illness and injury register is filled out for all such incidents. It is the responsibility of the group leader to inform all day visiting members of the group of the campsite's safety briefing and general conditions of hire. It is the responsibility of the group leader to identify safety issues associated with any offsite activity or excursion and for taking all necessary precautions.

Emergency Procedures.

The campsite has an Emergency Management Plan in place. A copy of the Emergency Response Folder is located in each complex and for campers available from camp management on arrival. It is the responsibility of the group leader to make themselves familiar with the arrangements and convey them to their group. Fire Extinguishers and smoke detectors are located in all buildings and around the campsite. These should not be tampered with or removed. No fire or BBQ may be lit on the property without the consent of the campsite manager. Fire restriction notices and Total Fire Ban Days must be strictly observed, on days declared to be catastrophic fire days camp will be closed and all parties relocated at direction of camp manager

First Aid Responsibilities.

The hirer is responsible for assessing the first aid needs of the group and providing the necessary first aid equipment and training. The group leader is responsible for having all information relating to the campers personal Medicare and ambulance card numbers and records of campers under medical treatment.

Self-Catered Groups

If this option is chosen, the hirer accepts all responsibility associated with the safe storage, transport, preparation, handling, cooking and serving of food supplies and for thoroughly cleaning all kitchen equipment and facilities and other responsibilities as listed or conveyed to the hirer by management.

Property.

Damage and loss: All breakages and losses to campsite property or equipment are to be reported to the campsite management. They will be invoiced to the group. The campsite and management takes no responsibility for the loss or damage to personal property. Campers are only permitted to access the buildings to which they have been allocated. Parking All vehicle parking is strictly at the owners risk and only in areas as directed or sign posted. Speed restrictions apply and are strictly enforced.

The environment. The campsite is a sanctuary for flora and fauna. No camper is permitted to bring firearms or animals onto the property or to disturb the natural environment. Garage and recyclable materials are to be placed in designated areas. Out of bounds areas. Workshops, residences, surrounding property are out of bounds areas. Other areas including work sites and activity areas are out of bounds as directed by the campsite management/staff.

Terminating the Occupancy.

The campsite reserves the right to terminate the occupancy without notice for breach of the conditions of hire. Campsite management/staff are empowered to take action as may be deemed necessary for the proper conduct of the camp.

I have read the General Condition for Hire and the group and I agree to abide by them

I also acknowledge it is my responsibility to inform the group of these conditions.

Signature of Applicant _____ Position Held _____ Date / /

Please return this form with deposit to Pax Hill Activity Centre and keep a copy for your records.

Information Collected on this form is covered by Pax Hill Activity Centre Privacy Statement.